Dear Manju & Prartik,

## Reg.: Renewal of the Agency Contract for the year 2013.

I would like to appraise you on the above subject.

Please note that the renewal of Agency Contract for Origin Studios was due on January 2012. However, the Core Committee had requested that Origin Studios should continue with the existing contract upto March 2012.

Hence, we had requested Mr. Shom Mazumdar to continue with the same contract and retainer fees of Rs.85,000/- per month for the months of May and June 2012 as well.

Mr. Shom Mazumdar has now requested to renew the contract effect from July 01, 2012 and ending 31st July, 2013 with an increase in the retainer fees amounting to Rs. 1 lac per month.

The Managing Committee has asked the Exhibition Committee to look into this and do the needful.

Hence, I am sending this note to you both, please suggest and approve this contract, so that I can start work with the Shom Mazumdar.

Thanking you,

Regards,

Zubin Mehta.

Dear Pratik,

## Reg.: Agreement for Annual Maintenance of Website.

With reference to the above please note that renewal is due.

Request you to look into this and approve the same, so that I can send the agreement for your signature.

Regards, Zubin Mehta.