

MUNICIPAL CORPORATION OF GREATER MUMBAI

No. सप प्रमुख अभियंता / 2576 / (इ.प्र.) शहर 20-11D

Office of the
Dy. Chief Engineer
(Building Proposal) City
E Ward Municipal Office
Byculla, Mumbai 400 008

To, *President,*
MCHI
Maker Bhavan II
18, V. Thackersey Marg
New Marine Lines,
Mumbai 400 020

Sub : Regeneration / reconstruction of Building
Proposal Files

Respected Sir,

As discussed with you, we are in process of reconstruction / regeneration of files, which are misplaced / missing from the Record Room at Dy.Ch.Eng.(B.P.) City's Byculla Office. May I request you to kindly use your good offices to make an appeal to all Architects / Licensed Surveyor practicing at Byculla to kindly hand over the certified copies of the plans and all available papers related with this office as per the list given to you. The following documents are required please :-

1. I.O.D. copy and plan
2. C.C. copy
3. O.C.C. plan copy and certificate / B.C.C. plan copy and certificate
4. Payment receipts
5. Copies of N.O.Cs. / remarks / T.D.R. utilization / C.S. Plan / P.R. Card etc. related with proposal
6. Any other relevant documents

Yours faithfully,

S. A. S.
19/12/13
Dy. Chief Engineer
(Building Proposal) City