

Ref. No. MCHI/GEN/13-14/002

May 17, 2013

To,  
All Members of MCHI-CREDAI

**Sub: Require PAN & Service Tax Registration Number**

Dear Member,

As per the requirement of Auditors, MCHI's each and every Member are requested to furnish its PAN and Service Tax Registration Number (whichever is available) for the company/companies enrolled with MCHI.

Send your details to Mr. Sanjeev Shah, Account Manager on [sanjeev@mchi.net](mailto:sanjeev@mchi.net) and mark a copy to [secretariat@mchi.net](mailto:secretariat@mchi.net)

Please send us the details in the following format within a week so as to enable us to provide the same to Auditors for the compliance.

Membership No. of MCHI	Name of Company	Name of Directors/ Partners	PAN	Service Tax Registration No.

If you have any query requested to call the undersigned on 42121421. Kindly do the needful and oblige.

Thanking you,

Yours truly,  
For MCHI-CREDAI

Sd/-  
C. P. Goyal  
Chief Manager, Finance